

# Charge Conference CHECKLIST FOR 2022-2023

Church \_\_\_\_\_

This sheet provides a MINIMUM list of forms/reports to be returned at the conclusion of your charge conference. Please include any supporting or supplemental material you deem necessary to provide a full and comprehensive record of your charge conference. The checklist should be completed and placed at the front of your charge conference materials. This will allow the District Superintendent to readily identify missing forms/reports. **DO NOT BIND THE REPORTS OR ADD DIVIDERS. PLEASE REMOVE ALL STAPLES, PAPER CLIPS, STICKY NOTES, ETC.**

\*\*\* Action item or part of action item requiring vote

- \_\_\_\_\_ 1. 2023 Church/Pastor Compensation Report (one form for each appointed Pastor) \*\*\*
- \_\_\_\_\_ 2. Local Information Sheet (complete with mailing & email addresses - incomplete forms will be returned. Note: 2 SIDES to this form - see "sheet 1" and "sheet 2" tabs) \*\*\*
- \_\_\_\_\_ 3. Lay Representative to the Capital District Board of Missions, Inc. \*\*\*
- \_\_\_\_\_ 4. Registration Form for Lay Membership to the 2023 Rio Texas Conference.  
FILLABLE FORM!  
(**original to District Office** - we will forward a copy to San Antonio) \*\*\*
- \_\_\_\_\_ 5. Lay Servant Ministries Annual Report/Application Form(s) \*\*\*
- \_\_\_\_\_ 6. Declaration of Candidacy for Ordained Ministry - Charge Conference Recommendation
- \_\_\_\_\_ 7. 2023 Equitable Compensation Request Form (if applicable)
- \_\_\_\_\_ 8. Report of the Finance Committee
- \_\_\_\_\_ 9. Fund Balance Report (DUE AFTER DECEMBER 31, 2022)
- \_\_\_\_\_ 10. Report of Trustees
- \_\_\_\_\_ 11. Report of Pastor
- \_\_\_\_\_ 12. Charge Conference Continuing Education Report (one form for each appointed pastor)
- \_\_\_\_\_ 13. Trusted con Confianza Report including church's safety policy